

FOUNDATION AND FRIENDS OF THE BOTANIC GARDENS LTD
ACN 159 378 855

NOTICE OF THE 37th ANNUAL GENERAL MEETING

Wednesday 13 November 2019, 6pm
Maiden Theatre, The Royal Botanic Garden Sydney
Mrs Macquaries Road, Sydney

AGENDA

1. Welcome and Apologies
 2. Acceptance of the minutes of the 36th Annual General Meeting
 3. Auditor Appointment
To consider and, if thought fit, to pass the following resolution:
That, pursuant to section 327B of the Corporations Act 2001 (Cth) and for all other purposes, ShineWing Australia, having been nominated by a Member and consenting in writing to act in the capacity of Auditor of the Company, be appointed as Auditor of the Company and that the Directors be authorised to fix the remuneration of the Auditor.

Note: In accordance with section 328B(3) of the Corporations Act 2001 (Cth) a copy of the notice of nomination of Auditor accompanies this Notice of Meeting.

 4. Chairman's Report
 5. The Year in Review
 6. Presentation of the Financial and Other Reports
To receive and consider the Financial Report and the Reports of the Directors and Auditor for the financial year ended 30 June 2019.
NOTE: There is no requirement for members to approve the financial statements and reports.
 7. Election and Re-election of Directors
To consider and, if thought fit, to pass the following separate resolutions:
 - a) *That Raoul de Ferranti be re-elected as a Director for a term of 3 years*
 - b) *That Matthew Glascott be re-elected as a Director for a term of 3 years*
 - c) *That Katrina Horrobin be re-elected as a Director for a term of 3 years*
 8. Introduction of Scholarship Winners
 9. Other Business
 10. Conclusion
- The Annual Report and Financial Report for the year ended 30 June 2019 will be available at the AGM and to be downloaded from the website from 21 October 2019.
www.rbg Syd.nsw.gov.au/foundationandfriends.
 - Members may also contact the office on (02) 9231 8182 or via email:
foundation.friends@rbgsyd.nsw.gov.au to request that a printed copy of the above documents be mailed to them.

Should members wish to ask a question at the Annual General Meeting they are required to write and notify the Company Secretary of that question by 6 November 2019. Questions may be emailed to foundation.friends@rbgsyd.nsw.gov.au or mailed to Cottage 6, Mrs Macquaries Road, Sydney NSW 2000

FOUNDATION AND FRIENDS OF THE BOTANIC GARDENS LTD
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Appointment of Proxy 37th Annual General Meeting

Member's Name

Membership No.

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(For Household memberships - each member is required to provide a separate proxy.)

Member's Address

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APPOINTMENT OF PROXY

I, being a member of Foundation and Friends of the Botanic Gardens Ltd hereby appoint as my proxy either:

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(Name & Address of Proxy)

OR

Chair of the Meeting

or failing the person so named or, in the absence of that person in the capacity of my proxy, or if no person is named, the Chair of the Meeting as my proxy to act generally at the meeting on my behalf and to vote in accordance with the following directions, (or if no directions have been given, as the proxy sees fit) at the Annual General Meeting Foundations and Friends of the Botanic Gardens to be held on Wednesday 13 November 2019 at 6.00pm at the Maiden Theatre, The Royal Botanic Garden Mrs Macquaries Road, Sydney, and at any adjournment thereof.

VOTING DIRECTIONS

The Chair of the Meeting intends to vote undirected proxies in favour of the re-election of directors.

OPTIONAL: If you wish to direct your proxy to vote please mark (✓) in the appropriate box below.

		For	Against
Item 3	Appointment of ShineWing Australia	<input type="checkbox"/>	<input type="checkbox"/>
Item 7	Re-Election of Raoul de Ferranti as a Director	<input type="checkbox"/>	<input type="checkbox"/>
	Re-Election of Matthew Glascott as a Director	<input type="checkbox"/>	<input type="checkbox"/>
	Re-Election of Katrina Horrobin as a Director	<input type="checkbox"/>	<input type="checkbox"/>

SIGNATURE

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If you have appointed someone else as your attorney, your attorney can sign this Appointment of Proxy on your behalf.

IMPORTANT: For your appointment to be valid this Appointment of Proxy must be returned to Foundation and Friends of the Botanic Gardens Limited at Cottage 6, Mrs Macquaries Road, Sydney NSW 2000 by 5pm on 12 November 2019.

The Company Secretary
Foundation & Friends of the Botanic Gardens Limited
Cottage 6, Mrs Macquaries Road
Sydney NSW 2000

Dear Ms Ormonde

Pursuant to Section 328B(1) of the Corporations Act 2001 (Cth), I, Clive Austin AM, being a member of Foundation and Friends of the Botanic Gardens Limited (Company), hereby nominate ShineWing Australia for appointment as Auditor of the Company at the Annual General Meeting to be held 13 November 2019.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Clive Austin", followed by a period.

Clive Austin AM
8 October 2019