

The Australian Botanic Garden Mount Annan



The Australian
BOTANIC GARDEN
Mount Annan

Tour Group Information

Dear Tour Group Organiser

To make your visit to the Australian Botanic Gardens Mount Annan easy, we have some basic information for you and your tour group.

The Australian Botanic Garden Mount Annan is a 416 hectare estate that was developed as part of the New South Wales Bicentenary celebrations in 1988. Dedicated to showcasing the unique and diverse flora of Australia, the Garden comprises of highly manicured garden areas such as the Connections Garden along with sprawling grasslands, woodlands and wetlands.

Groups arriving by coach will find ample coach parking throughout the Garden, toilets as well as picnic shelters and seating. Coaches should park in the designated coach parking in front of the Visitor Centre.

Tours

Our tours include a 1.5 hour tour of the Australian PlantBank (this is by foot so advised for mobile groups), or 1 hour tour of the Garden (our guides hop on your bus and give you an overall tour of the estate).

Visitor Centre

Facilities for visitors include the Visitor Centre providing information on the Garden and a broad selection of botanically inspired giftware.

Nursery

The Growing Friends sell an excellent selection of native Australian plants at the Visitor Centre that represent the range of stunning plants on display at the Garden.

Melaleuca House

The onsite restaurant, Melaleuca House, can provide tour groups with catering either in the restaurant or at a Garden location of your choice. The restaurant has an excellent menu with varying budget options and can be found on their website www.melaleucahouse.com.au.

Payment and Cancellation Terms and Conditions

Tour groups must pay in one lump sum. Payments must be made 7 days prior to the tour date. A 50% cancellation fee will be charged for any cancellations regardless of when they are made, but they must be made in writing. Payment can be made by cash, cheque, credit card (ex AMEX and Diners) or EFTPOS.

When booking your tour please think about:

- The minimums for each tour (listed on booking form)
- If your group can't reach the minimum you can either pay the minimum fee or just visit the Garden and do your own tour.
- Each tour is different in length. Please ensure you have the correct tour length when organising your itinerary.
- The Australian Botanic Garden is open every day, however our tours can only be offered Monday-Friday and not public holidays.
- Our café cannot cater for any groups that do not book in advance. They are very busy and are happy to help you with catering as long as you book beforehand.
- You must book your tour beforehand. We simply do not have the resources to provide tours without notice.

For more information please contact our helpful staff in the Visitor Centre on 02 4634 7935.

The Australian Botanic Garden Mount Annan
Narellan Road, Mount Annan NSW 2567
P: 02 4634 7935
E: mount.annan@bgcp.nsw.gov.au
W: www.australianbotanicgarden.com.au

Office Use Only

Application received _____ (date)

Entered in Trim/calendar by _____

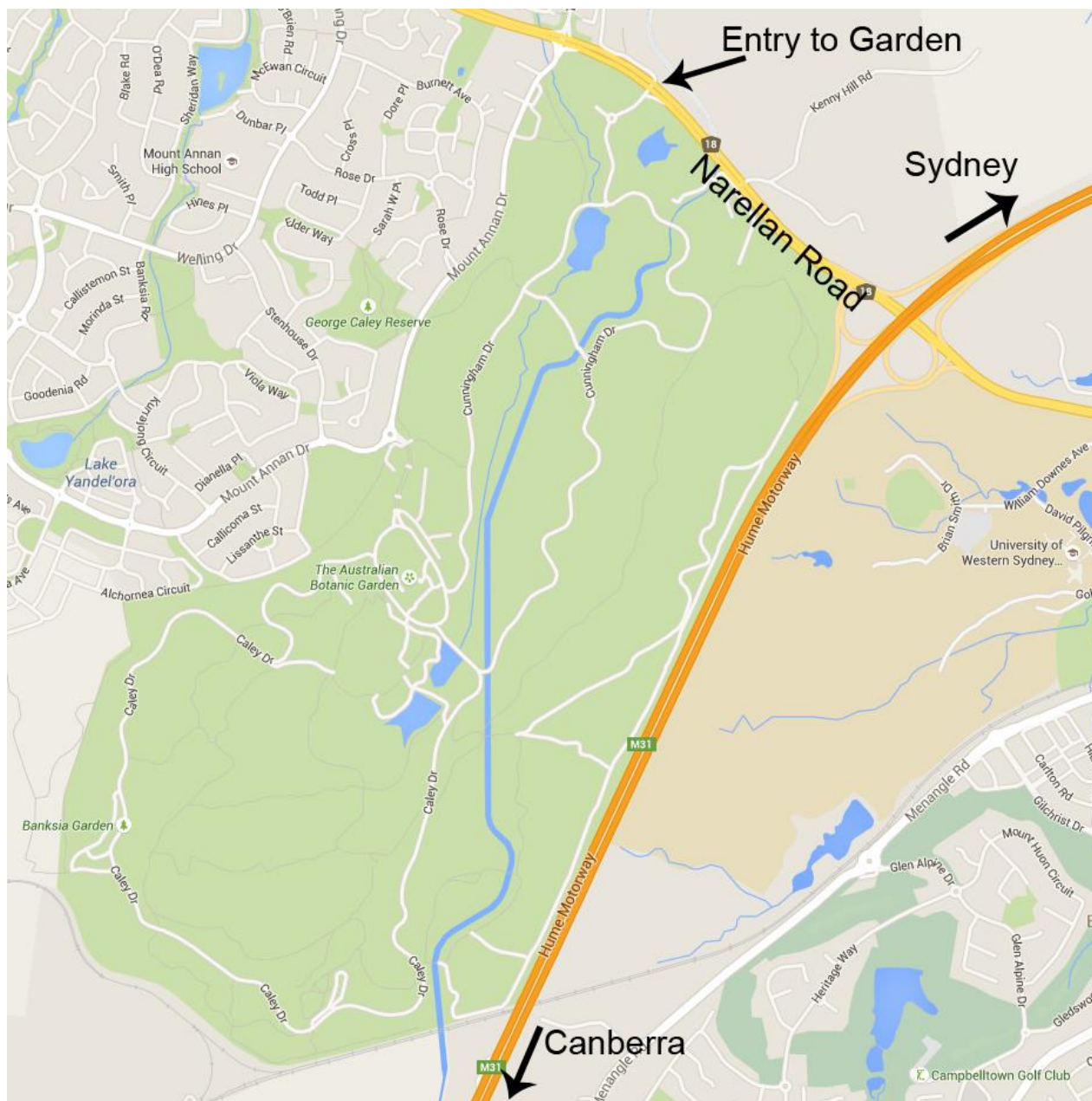
Name of confirmed guide _____

Payment received _____ (date)

Directions from Sydney or Canberra

The Garden lies on the Hume Motorway between Canberra and Sydney (approximately 45 minutes south of Sydney).

When travelling from either Canberra or Sydney, take the Narellan Road exit and follow the signs towards Camden. The Garden entry is the second set of lights after exiting the Hume Motorway.



Canberra to The Australian Botanic Garden – approximately 2.5 hours travel by car

Sydney to The Australian Botanic Garden – approximately 45 minutes travel by car



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Group Tour Booking Form



Date & day of tour: _____

When will you arrive: _____ When do you need to leave: _____

Tour group name: _____

Contact name: _____ Contact No: _____

Company booking tour: _____

Company: _____

Address: _____ Postcode: _____

Email: _____

Preferred start time for tour/s: Tour 1 _____ Tour 2 _____

How did you hear about the Garden? _____

Current Tour Packages	Price per person		Total #	Total cost
	Adult	Conc.		
Garden Tour (Duration 1 hour, minimum 15) One of our guides will hop aboard your bus and take your group on a fully commentated tour of the Garden	\$14	\$11.50		
The Australian PlantBank Tour (Duration 1.5 hours/min 9; max 20) See the processes involved in conserving Australia's flora at this internationally significant scientific research facility.	\$28	\$22.50		

This booking form must be received by our office at least 15 business days prior to the tour. If form is received under this time, we cannot guarantee a guide for your tour.
Final numbers are required at least one week prior to your tour date.

Payments Details

Full payment for tours must be made seven (7) days prior to your tour. If payment has not been received, the Garden cannot guarantee that there will be a guide for your tour. Payment can be made by one of the following methods:

- Send cheque with form
- Cash in person at Visitor Centre
- Visa Mastercard

Credit card details

_____ | _____ | _____ | _____

Exp Date: __ | __

CCV: ___

If paying by cheque please make the cheque out to "Royal Botanic Gardens and Domain Trust"

To Book

To book a tour please **return this form at least 15 business days prior** to your preferred date via either:

Fax 02 4634 7963, or
Email mount.annan@bgcp.nsw.gov.au, or
Deliver to the Visitor Centre

For more information on tours please contact the Visitor Centre on
02 4634 7935.



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